



Back to School Letter from the School Nurse

Email: flhsnurse@flboe.com

Phone Number: (201) 585-4675 ext. 6502/6618

Fax: (844) 814-7599

1 Attendance. When calling your child out of school for any illness, you must call the Attendance Office first to report any absences – (201) 585-4657 Option 1. Next, notify the school nurses via email – flhsnurse@flboe.com with your child’s name & a description of his/her symptoms. The school nurses will provide guidance on the return to school date.



4 Annual Physical Exam & Immunization Record Update. Contact your child’s pediatrician for an appointment. Send updated records to flhsnurse@flboe.com.



5 Verify/Update Emergency Contacts in Genesis. If your child presents with COVID-19-like symptoms, or other illnesses and/or injuries, they will need to be picked up immediately. Please ensure an emergency contact is available in the Parent Portal that can be reached at any given time.



2 Medical Clearance. If your child is injured, needs to wear a brace/cast, needs to use crutches, or needs to be exempt from gym class, the Student Medical Report Form is required in order for your child to return to school.



6 Sports. All Athletic Forms can be found on the Nurse Office website <http://flhs.flboe.com/offices/nurse>. The Sport Physical Packet must be completed annually and handed in, in its original form. Please do not submit a copy, email, or fax of the Sport Physical Packet.



3 Medical Conditions & Forms. If your child has any medical conditions (Allergies, Asthma, Seizures, Diabetes, Heart Conditions), please have his/her health care provider complete the appropriate medical forms for the 2023-24 School Year. All medical forms can be found on the Nurse Office website <http://flhs.flboe.com/offices/nurse>. Failure to complete the medical forms will prevent clearance to participate in any school-sponsored events or activities. If there is documentation of a medical condition in your child’s health record and the medical condition has been resolved, the **Resolution of Medical Condition Form** must be completed.



7 School-Sponsored Trips Off-Campus. The Permission for School Sponsored Trip/Medical Release Form found in Genesis under the Parent Portal is required to be completed for students to receive clearance to leave off the high school campus. The consent requires electronic initials and an e-signature. If any medical information changes from the time of completion, please send the updated medical information and appropriate medical forms to the school nurses via email – flhsnurse@flboe.com.

